



Jessica Jones

VP Student Affairs

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August, 2018 Report

Contribution hours: 200 hours

Note:

This report is to be used for both the purpose of reporting to the ULSU but also Co-op so this document may contain a lot more reflection to fulfill my requirement for Co-op. This is used as a learning tool to explore the role to see where improvements can be made and also to improve my work ethic as a whole for my future career.

Fresh Fest

This month passed in a blink, the preparation for Fresh Fest seemed to come together almost seamlessly, which admittedly worried me a bit. As we moved through the last preparation steps we looked at crafts that needed to be done, last minute preparation for vendors and sponsors, and staffing. We worked on what needed to happen hour by hour during the event and make efforts to ensure that we thought what could go wrong and how to mitigate that.

Goose Chase

The last minute grind was on for Goose Chase, I didn't realize how much time it would take to not only write out all our ideas for questions into our spreadsheet and then take those same questions into the application into our question bank. I also found that a lot of the people I sent emails too took quite a bit of time to respond to my call for questions/challenges. While a lot were really good about getting to me ASAP, there were a few last minute additions which were challenging to work into the game. We had an opportunity to speak with many of the Student Affairs managers on the 22nd and they had very positive feedback for the Goose Chase initiative, so I'm really excited how it actually plays out.

Introduce-u-athon

You know when you have an idea for an event that needs to be held in less than a week, yeah... okay well I had to do that through this event. After facing a lot of barriers in trying to run "First Monday Back" I came to the realization that any event would be better than not running one. We took the approach of having a non-drinking oriented "Speed Friending" event where students could speak one-on-one. We also opened up the ballrooms to have some games from Jan Driver and the A&DAC Committee. I'm excited to see how it will go.



Office of the Vice President Student Affairs

Meetings Attended

Fresh Fest Committee - August 9th, 21st, 28th

PSVAC - August 9th

CKXU Board of Directors Meeting - August 15th

Student Affairs Managers Luncheon - August 22nd

Hokkai-Gakuen - August 24th

CKXU Policy Meeting - August 30th



Office of the Vice President Student Affairs

Challenge (How Challenging this Position has been to this Point)

9/10 - This month was also a challenge, I found that by the end of the month I was running doing ~12 hour days every day. I found it very rewarding as I got a lot done but I had to pace myself as I still had another week to get through.

Skill Development (How My Skills Developed up to this Point)

4/10 - Is it possible to say that my skills starting reverting backwards? I think the time this month was done I was so scatterbrained I felt I couldn't function.

Interest (My Interest in the Position)

9/10 - I was very interested in this position this month as I was seeing all of my events coming to a head very soon. I was found myself spending more time out of work at my office trying to get everything sorted.

Relevance (The Relevance to my Program/Major)

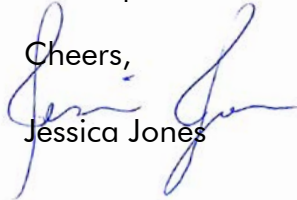
8/10 - This month was fairly relevant as with my committee as I've had to try and work on many project management skills through this job. I also found time management and some conflict management.

Summary/Comments

This month has been hectic and I'm excited to see these events happen. I have a lot of good feelings towards the work my team and I have done!

Thank you for taking the time to review my report. If you have any questions, concerns, or complaints feel free to contact me at su.studentaffairs@uleth.ca.

Cheers,



Jessica Jones

Time Sheet

Aug-18

Total Work	Total Hours		
Month Hours	Worked	Regular Hours	Overtime Hours
138.50	200.00	138.50	61.50

Date(s)	Time In	Time Out	Hours Worked	
8/1/18	8:30 AM	4:30 PM	8.00	
8/2/18	8:30 AM	4:30 PM	8.00	
8/3/18	8:30 AM	1:00 PM	4.50	Met with Davis
8/7/18	8:30 AM	4:30 PM	8.00	
8/8/18	8:30 AM	4:30 PM	8.00	
8/9/18	8:30 AM	6:00 PM	9.50	
8/10/18	8:30 AM	2:00 PM	5.50	Hokkai Gauken BBQ
8/11/18	1:00 PM	4:30 PM	3.50	Crafts for FF
8/13/18	8:30 AM	4:30 PM	8.00	
8/14/18	8:30 AM	1:00 PM	4.50	Visit with Father
8/15/18	8:30 AM	9:00 PM	12.50	CKXU
8/16/18	8:30 AM	4:30 PM	8.00	
8/17/18	8:30 AM	4:30 PM	8.00	
8/20/18	8:30 AM	4:30 PM	8.00	
8/21/18	8:30 AM	4:30 PM	8.00	
8/22/18	8:30 AM	4:30 PM	8.00	Luncheon
8/23/18	8:30 AM	5:00 PM	8.50	
8/24/18	8:30 AM	8:00 PM	11.50	
8/27/18	8:30 AM	7:30 PM	11.00	
8/28/18	8:30 AM	8:00 PM	11.50	
8/29/18	8:30 AM	10:00 PM	13.50	
8/30/18	8:30 AM	9:00 PM	12.50	
8/31/18	8:30 AM	8:00 PM	11.50	
